
Hollinswood and Randlay Parish Council

Chairman of Events: Cllr J Johnson

Clerk: Katrina Baker MBE

EVENTS COMMITTEE

MINUTES of the meeting held on Monday 1st June 2026 at 7.30p.m. at Hollinswood Neighbourhood Centre.

PRESENT:

Cllr J Johnson	Cllr S Unwin
Cllr J Creed	Cllr H Unwin
Cllr S Snell	Cllr S Vaughan-Hodkinson
Cllr C Prescott	Cllr P Krajewski
Cllr R Tyrrell	

In Attendance:

Katrina Baker, Clerk
Liam Seabury
Glyn Johnson
Stuart Fisher
John Olenik

E26/001 WELCOME
Councillor Johnson welcomed everyone to the meeting and thanked them for attending.

E26/002 ELECTION OF CHAIRMAN
It was proposed by Councillor Vaughan-Hodkinson, seconded by Councillor S Unwin, all were in favour and thus it was

RESOLVED that Councillor Johnson be re-elected as Chairman of the Events Committee for 2026/27.
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E26/003 DECLARATION OF ACCEPTANCE OF OFFICE
Councillor Johnson read and signed the Declaration, which was witnessed by the Clerk.

E26/004 APOLOGIES

Cllr P Farrar	Health	Accepted
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ABSENT
Cllr P Cranfield
Cllr M Salifu

E26/005 ELECTION OF VICE CHAIRMAN
It was proposed by Councillor H Unwin, seconded by Councillor Creed, all were in favour and thus it was

RESOLVED that Councillor S Unwin be re-elected as Vice Chairman of the Events Committee for 2026/27.

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E26/006 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr S Unwin read and signed the Declaration which was witnessed by the Clerk.

E26/007 TERMS OF REFERENCE

It was proposed by Cllr Vaughan-Hodkinson, seconded by Cllr S Unwin, all were in favour and thus it was

RESOLVED that the Terms of Reference be confirmed for 2026/27.

E26/008 DECLARATIONS OF INTEREST

None

E26/009 MINUTES OF THE MEETING HELD ON 2nd March 2026

It was proposed by Councillor S Unwin and seconded by Councillor Prescott, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 2nd March 2026 be accepted and signed as a true record of the meeting.

E26/010 MATTERS ARISING

Parish Council 2027 Calendar

Members discussed options for the 2027 Parish Calendar. Each parish councillor will introduce an aspect of the work of the Parish Council for each month – each month's collage will include a photograph of the Councillor and their contact details. The calendar will celebrate all the work the Council undertakes to support our communities and the facilities we offer. A draft will be available for Members to consider.

E26/011 CALENDAR OF EVENTS

Members are proud to have been able to include a range of events throughout the year, in accordance with the Parish Strategy. Local residents welcome the opportunity to attend events locally and Councillors are keen to be able to offer these with free of charge entry. Members have to be aware of the rising costs for activities at events and the range of activities has to be adjusted in accordance with the budget available. Our events provide something for everyone, all abilities and ages are catered for and everyone is welcome. A copy of the Calendar of Events is attached to the Minutes and details will be available on the website.

E26/012 BONFIRE

A request to host a parish bonfire had been added to the agenda for general discussion. Members had an opportunity to share their thoughts, and some concerns. Whilst some members liked the idea of a bonfire, consideration was given to insurance, health & safety and the parish council's Zero 30 commitment having declared a Climate

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Emergency. Members considered suitable venues within the parish, such as the Pavilion Car Park or Muddy – these would require an ESAG submission and authority from TWC which would include consultation with the police and fire authorities. There could be no fireworks. There was concern that this would be classified as an area suitable for fly-tipping.

Members agreed to consider this further before making any decisions.

In the meantime, the inclusion of small fire pits as part of the Halloween Event (FoHRV) would be supported.

E26/013 SUMMER FAYRE 2026

Arrangements are in place for the 18th Fun Day – this will take place at the Pavilion Field on Sunday, 5th July from 12 noon. Members were asked to confirm their availability to assist on the day and a briefing for staff and councillors, plus other volunteers, will take place at HNC on 29th June at 6.30pm.

E26/014 URGENT MATTERS Christmas Floats

Members were aware that the company used for a number of years to provide a Christmas Float to travel around the estates is no longer available. Members considered options to replace this much-loved event in our parish calendar.

We have the option of a Sleigh, in which Santa can sit and have helpers available to accompany the sleigh. It may not be possible for this to travel around the estates, therefore two positions would need to be agreed – one in Hollinswood and one in Randlay. Music could be played, with singing and dancing taking place around the sleigh. This would be for a specified time, enabling publicity to be available to encourage families to come along and enjoy the early evening entertainment. It may also be possible to engage the services of an alternative charity float – however, they would raise funds for their chosen charity (rather than the Chairman's Charity). Further consideration will be required when information is available.

E26/015 NEXT MEETING

6 th July 2026	8.00pm	Council Chamber
Cllr Snell sends her apologies		

There being no further business, the Chairman closed the meeting at 7.45pm.

SignedDate